



# Hand-Carry Instructions

## Leaving the US:



- 1) VISIT CUSTOMS PRIOR TO CHECKING IN FOR FLIGHT/CROSSING BORDER!
- 2) Holder/Representative signs Box J on front **green** cover (1<sup>st</sup> use only)
- 3) US Customs stamps & signs Box H on **green** cover (1<sup>st</sup> use – “activation”)
- 4) US Customs stamps & signs **yellow** Exportation Counterfoil

👉 MAKE SURE TO NOTE ANY SPLIT/PARTIAL SHIPMENTS

## Entering

### Foreign Country:



- 1) Foreign customs stamps & signs **white** Importation Counterfoil
- 👉 PLAY CLOSE ATTENTION TO “FINAL DATE FOR RE-EXPORTATION”
- 3) Holder/Representative fills out & signs **white** Importation Voucher
- 4) Foreign customs stamps, signs & removes **white** Importation Voucher

## Departing

### Foreign Country:



- 1) VISIT CUSTOMS PRIOR TO CHECKING IN FOR FLIGHT/CROSSING BORDER!
- 2) Foreign customs stamps & signs **white** Re-Exportation Counterfoil
- 3) Holder/Representative fills out & signs **white** Re-Exportation Voucher
- 4) Foreign customs stamps, signs & removes **white** Re-Exportation Voucher

## Arriving back to the US:



\*\*\*\*\*VERY IMPORTANT\*\*\*\*\*

- 1) US Customs stamps & signs **yellow** Re-Importation Counterfoil

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## FINAL STEP TO REDUCE LIABILITY:

- Upon final use, carnet **MUST BE RETURNED** for cancellation to:  
Corporation for International Business  
18 East Dundee Road, Bldg. 4, Suite 110, Barrington, IL, 60010
- Call the ATA Carnet Helpline® for assistance at: 1(800)282-2900

**(Turn over for Cargo Shipment Instructions)**



# Cargo Shipment Instructions

## Exporting from the US:



- 1) Holder or FF/Broker signs Box J on front **green** cover (1<sup>st</sup> use only)
- 2) FF/Broker brings freight & carnet to customs port (air, sea, border)
- 3) FF/Broker presents freight, carnet, and all shipping docs (air waybill, bill of lading, any special permits, export licenses etc.) to customs for validation
- 4) US Customs stamps & signs Box H on **green** cover (1<sup>st</sup> use – “activation”)
- 5) US Customs stamps & signs **yellow** Exportation Counterfoil  
 👉 MAKE SURE TO NOTE ANY SPLIT/PARTIAL SHIPMENTS
- 6) Send carnet via courier to foreign counterpart, do NOT send unattended with freight

## Importing to Foreign Country:



- 1) FF/Broker brings carnet and shipping docs to port of entry
- 2) Foreign customs stamps & signs **white** Importation Counterfoil  
 👉 PLAY CLOSE ATTENTION TO “FINAL DATE FOR RE-EXPORTATION”
- 3) FF/Broker fills out & signs **white** Importation Voucher
- 4) Foreign customs stamps, signs & removes **white** Importation Voucher
- 5) Retain carnet to be used for re-export (or send back to US for holding, and have carnet shipped back once re-export is ready)

## Re-export from Foreign Country:



- 1) FF/Broker brings carnet & shipping docs to port of export
- 2) Foreign customs stamps & signs **white** Re-Exportation Counterfoil
- 3) FF/Broker fills out & signs **white** Re-Exportation Voucher
- 4) Foreign customs stamps, signs & removes **white** Re-Exportation Voucher
- 5) Send carnet via courier to US counterpart, do NOT send unattended with freight

## Re-Import to the US:



- 1) FF/Broker brings carnet & shipping docs to port of re-importation  
 \*\*\*\*\*VERY IMPORTANT\*\*\*\*\*
- 2) US Customs stamps & signs **yellow** Re-Importation Counterfoil  
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- 3) Return freight & carnet to holder
- 4) Holder returns carnet to Boomerang Carnets to reduce liability

\*\*\*Call the ATA Carnet Helpline® for assistance at: 1(800)282-2900\*\*\*

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